

MAUREEN *Zappala*

Keynote Speaker • Author

A/V Requirements

Please let us know if you have questions or concerns.

- _____ LCD projector & screen
- _____ MOST IMPORTANT! Audio from laptop must have the ability to amplify sound from video clips (mini-adapter plug — audio out of laptop)
- _____ Microphone — lavalier (lapel) or wireless microphone
- _____ Lectern (front, left of stage — from audience perspective)
- _____ For audiences over 100 only — Platform/Riser 20' by 8'
- _____ Two 6' tables to display educational materials & books

PLEASE NOTE: If you plan to have a head table, PLEASE know that it must be cleared before Maureen speaks. Maureen's style requires her to be animated and use the full stage. (**Possible solution:** Some groups will have reserved tables on the floor, and have those seated at the head table move down for the program.)



**This is all to enable Maureen to be her absolute best
...and make YOU look GREAT!**

Questions?

Just give us a call at **(330) 441-0722**